

North Sonoma County HealthCare District
June 30, 2022
Regular Meeting of the Board of Directors

CALL TO ORDER

- a. The Board of Directors of the North Sonoma County Healthcare District met via Zoom on June 30, 2022. Vice Chair Danielle Streb, RN called the meeting to order at 4:35 p.m.

California Governor Gavin Newsom issued Executive Order N-25-20 on March 12, 2020 relating to the convening of public meetings in light of the COVID-19 pandemic. Pursuant to the Governor's Executive Order, Board members will attend the meeting via Zoom.

- b. Board Clerk called the roll. The following Board members were present via Zoom constituting a quorum:

Sue Campbell, Treasurer
Erin Gore, Director
Jim Nantell, Secretary
Danielle Streb, Vice Chair

Also present via Zoom: **Staff**
Tucker Pinochi, Board Clerk

Absent: David Anderson, MD, Chair

Vice Chair Danielle Streb, RN called for conflicts on the agenda items listed below. There were none.

Vice Chair Danielle Streb, RN opened the floor for members of the public to comment on open session, non-agendized items. There were no members of the public present.

REGULAR BUSINESS

1. Consent Calendar

- i. June 30, 2022 Regular Meeting Agenda**
- ii. May 23, 2022 Special Meeting Minutes**
- iii. May 26, 2022 Regular Meeting Minutes**
- iv. April 30, 2022 Financial Statements**
 - i. Statement of Activity**
 - ii. Statement of Financial Position**
 - iii. Snapshot Report**
- v. May 31, 2022 Financial Statements**
 - i. Statement of Activity**
 - ii. Statement of Financial Position**
 - iii. Snapshot Report**
- vi. NSCHD Res. #6-23 Authorizing Teleconference Meetings**

A Motion was made by Director Nantell and seconded by Director Campbell to approve the Consent Calendar.

North Sonoma County HealthCare District
June 30, 2022
Regular Meeting of the Board of Directors

Vote: Anderson: Campbell: Y Gore: Nantell: Y Streb: Y The motion was approved 3-0, with two Directors not voting.

2. Presentation / Discussion: North Sonoma County Community Benefits Investment Update

Dana Codron, Regional Director of Community Health Investment for Providence, introduced herself and her colleague Amy Ramirez to the Board. Amy Ramirez is the Community Health Investment manager for Providence in Sonoma County.

As an introduction, Ms. Codron reviewed the organizational heritage of Providence and St. Joseph Health via quoted statements dating back to each systems' founding as parochial institutions. Each emphasizes the importance of going out into the community and updating practices according to "changing needs, social structures and institutions." (see attached slides).

Continuing her introduction, Ms. Codron defined Community Benefit as it pertained to the information that follows in her presentation. The following is direct from Ms. Codron's slides: "Community benefit efforts must respond to an identified community need and meet at least one of the following criteria: Improve Access, Enhance Public Health, Advance Generalized Knowledge, or Relieve Government Burden to Promote Health."

Community needs can be identified through the following means: a scheduled Community Health Needs Assessment or a request from a public health agency or community group. Ms. Codron stated that currently, Providence was making community benefits investments locally according to the 2020 CHNA ([available here](#)). Ms. Codron said that Providence has a dedicated framework for employing the CHNA that aligns with similar community health frameworks at the national level.

Ms. Codron gave her colleague Amy Ramirez the floor to discuss the investments made in Sonoma County as part of the CARE Network program at Providence. She noted that the CARE Network is unique in that they are the only program providing their services, and that it is Providence's largest community benefits program in Northern California.

CARE stands for Care Management, Advocacy, Resource and Referral, and Education. Staff consists of medical social workers, nurse case managers, substance use counselors, and community health workers. Referrals from Healdsburg Hospital are not currently accepted, but will be soon according to Ms. Ramirez. She continued, describing the common challenges faced by participants in this program. Ms. Ramirez then discussed in greater detail the precise services offered under the CARE Network umbrella. (see slides, attached). Importantly, she highlighted that the CARE Network does not bill for any services.

Director Nantell asked Ms. Ramirez if the program take referrals from local organizations like COTS, Catholic Charities, and others. Ms. Ramirez responded affirmatively, saying that the CARE Network works closely with both. She added that the CARE Network funds beds at COTS as part of their partnership.

Director Streb asked how many patients the program serves. Ms. Ramirez responded that for all of Northern California, about 1700 patients were served in 2021. She reported that in spite of only starting to collect ZIP code data now, they were able to estimate about 15% (about 255) of those patients are residents of the District. Director Streb asked another question about the number of providers working in the CARE Network. Ms. Ramirez responded that there are 5 nurses, 5 social workers, 2 community health

North Sonoma County HealthCare District
June 30, 2022
Regular Meeting of the Board of Directors

workers, a resource coordinator, and 3 substance abuse counselors. Ms. Ramirez also highlighted the unique nature of the program in Sonoma County again.

Ms. Ramirez's next topic was the Mobile Health Clinic (MHC) operated by Providence as part of its community benefits programs. She emphasized the MHC's efficacy in reaching those who otherwise may not seek out or afford healthcare services. Ms. Streb asked about the proportion of undocumented individuals participating in the program, and Ms. Ramirez responded that undocumented individuals represent a large portion but not the largest; unhoused individuals are more commonly served by the CARE Network (sic). The reader should note that these are not mutually exclusive populations.

Ms. Ramirez followed up on the response to say that focusing on North Sonoma County has assisted them in connecting with agricultural workers who are more concentrated in the District's service area than in other parts of Sonoma County. Ms. Codron added that there are plans to add a Sprinter van to the program to better reach areas served by dirt or gravel roads. The current, larger van cannot easily travel on that type of terrain.

- Director Anderson joined the meeting at 5:00 PM

Ms. Codron finished the presentation with a brief summary of her presentation and opened the floor to any further questions. Director Streb thanked each guest for their presentation.

Director Gore also thanked each guest, and requested something from Providence Community Benefits division to share on the website. She said that it would greatly benefit the community to have further clarity on the District's choice to partner with Providence.

Ms. Codron and Ms. Ramirez thanked the Board and left the meeting at 5:05 PM.

- 3. Review and Approve Draft Board Policies #1-4**
 - i. Draft Policy #1 – Basis of Authority**
 - ii. Draft Policy #2 – Operating Principles of the Board**
 - iii. Draft Policy #3 – Code of Ethics**
 - iv. Draft Policy #4 – Ethics Training**

Director Nantell directed the Board to the draft Board policies on page five of the Board packet. He briefly discussed his drafts of each, taking questions from the Directors on each as needed. He noted that Draft Policy #1 as written may be complicated by any changes to the District's current practice of holding at-large elections to the Board of Directors.

Director Nantell recommended to the Board that the draft policies above be approved as written.

A Motion was made by Director Anderson and seconded by Director Campbell to approve Draft Board Policies

Vote: Anderson: Y Campbell: Y Gore: Y Nantell: Y Streb: Y The motion was approved unanimously 5-0.

North Sonoma County HealthCare District
June 30, 2022
Regular Meeting of the Board of Directors

Director Nantell said to the Board that another set of draft policies will come to them for approval at the next meeting.

4. Request from the Cloverdale Healthcare District to Support the Purchase of Cardiac Monitoring Equipment
i. Email request from Thomas Hinrichs, CHCD CEO

Director Streb introduced the email request from Mr. Hinrichs. She stated that as she understood it, it would greatly improve health outcomes especially in rural areas in support of the District's mission. Director Campbell noted that the sum requested by Mr. Hinrichs was not planned for in the budget passed by the Board, and that therefore this request may be better suited for an organization with more financial leewaycapacity.

Director Anderson noted that having reviewed their website, it seems that CHCD is rather well funded. He suggested however, that there may be interest in the future to fund something like this. Director Nantell suggested that the Clerk draft a letter for the chair to review, to be sent to Mr. Hinrichs, stating that the budget does not allow us to fund their request, but that we support it and pointing them to Providence.

Director Streb asked about standard practice for the District upon receipt of letters like this, and whether there were any other options to fund this besides those ruled out by the other directors. Director Nantell responded that prior to the sale of the hospital, requests like this were sent to the Health Foundation, and that as hospital administrators the board did not establish a standard practice to fall back onrelative to funding requests.

Director Gore suggested that the Board establish such a policy as part of the process undertaken by Director Nantell to institute a full suite of Board policies, especially as it pertains to funding opportunities we cannot support budgetarily but that we wish to support anyway.

Director Streb commented that this request is very reasonable, and that the associated purchases would bring the ambulance service provided by CHCD up to date in terms of the most modern tools available for saving lives.

5. July Meeting of the Board of Directors

The Board of Directors decided together that the regularly scheduled meeting on July 28, 2022 should be cancelled. As such, the next meeting of the Board of Directors will take place on August 25, 2022 at 4:30PM via Zoom teleconference.

A Motion was made by Director Nantell and seconded by Director Anderson to cancel the regularly scheduled July meeting of the Board of Directors.

Vote: Anderson: Y Campbell: Y Gore: Y Nantell: Y Streb: Y The motion was approved unanimously 5-0.

6. Regarding District Finances

i. April and May 2022 Snapshot Reports (approved with consent calendar)

North Sonoma County HealthCare District
June 30, 2022
Regular Meeting of the Board of Directors

Director Campbell noted that these reports, containing nothing of particular note and were the first made by the District's new bookkeeping service.

ii. Audit Update

Director Campbell announced to the Board that the Audit would not be ready until August. There will be an agenda item regarding the Audit upon its completion.

She also reported that RSM, the service engaged by the District to audit its finances, had reached a snag relating to the purchase agreement and its provisions related to the audit. This is part of the delay in its completion until August.

The Board briefly discussed the relevant parts of the purchase agreement and the negotiations that preceded its final signature.

7. Regarding New District Housekeeping

Director Campbell reported, per her update on District finances, that the District's new bookkeepers have begun their work. She also reported that the District was now sharing its BoardEffect account with the Petaluma Healthcare District.

Director Campbell informed the Board Clerk that at present, she was able to view items of concern to the PHCD Board of Directors, despite the intended setup laid out by the Clerk prior to implementation. After discussion and investigation, it was determined that this was indeed in error. The Clerk committed to promptly resolving the matter by revoking the "Administrator" status previously held by Directors Campbell and Gore.

8. Legal Report

District Counsel Bill Arnone was not present for the meeting, and therefore this standing agenda item was not addressed.

9. Hospital Matters

i. Community Board Meetings and Possible Appointments

Director Campbell reported that there was very little to report from the Community Board meeting that Dana and Darian had not already shared with the Board.

Director Campbell added, however, that Angelica Nunez had resigned from the Community Board after a few months of service. She suggested that the Board think about who else to solicit as a potential member. Director Gore brought Joe Harrington back up to the rest of the Board, reporting that he said he was honored to be asked, and that he was available to participate. She also suggested reaching out to Kim Bender, in light of her connections in the community.

Directors Campbell and Streb discussed a candidate who the Board has discussed previously, Jade Weymouth, the Executive Director of La Familia Sana. Director Streb said that Jade would be a good fit for the role, given that she is bilingual and well versed in community matters in North Sonoma County. This suggestion was affirmed by Directors Campbell and Gore.

June 30, 2022

North Sonoma County HealthCare District
June 30, 2022
Regular Meeting of the Board of Directors

Director Streb brought up another candidate, Grace Alonso-Soto from La Nuestra Comunidad. Director Campbell requested that either Director Gore or Director Streb reach out to each of these potential members of the Community Board and to refer them back to Director Campbell.

10. Consideration of Materials Disseminated by Board Members

Director Streb brought up a community concern in Cloverdale. The matter consists of a wave of violence and drug activity among students at the Cloverdale Middle School. After letting go that school's principal, the school board experienced backlash from students and other community members.

She suggested that the District should be aware of the roots of this problem, and that we should be cognizant of the evolving situation when seeking to allocate or advocate for more resources up there. She and Director Gore noted that this directly implicates the Board's ongoing discussions about youth in Cloverdale and how they lack the resources enjoyed by youth in other parts of the county.

11. Adjournment

Chair David Anderson adjourned the meeting at 5:50 PM.

Submitted & Recorded by Tucker Pinochi, Board Clerk
Contact info@nschd.com for more information